

**MID-KAWEAH GROUNDWATER SUB-BASIN JOINT POWERS AUTHORITY  
GROUNDWATER SUSTAINABILITY AGENCY BOARD**

**SUMMARY MINUTES**

March 12, 2019 – 3:00 p.m.

Tulare Public Library & Council Chambers  
491 North M Street – Tulare, CA 93274

MEMBERS PRESENT: Dennis Mederos, David Bixler, Dave Martin, Steve Nelsen, Greg Collins

ALTERNATES PRESENT: Jim Pennington

STAFF PRESENT: Paul Hendrix, Randy Groom, Leslie Caviglia, Aaron Fukuda, Kathi Artis, Rob Hunt, Trisha Whitfield, Melissa Hermann, Valerie Kincaid

**1. CALL TO ORDER REGULAR SESSION:**

Chair Nelsen opened the meeting at 3:00 p.m.

**2. PUBLIC COMMENT:**

Chair Nelsen called for comments from any members of the public present at the meeting. None were forthcoming.

**3. CLOSED SESSION**

**a. Gov't. Code §54956.9**

**Conference with Legal Counsel – Anticipated Litigation**

The Board thereupon adjourned into closed session. Director Nelsen reconvened to regular session at 3:50 p.m. and advised there were no reportable actions taken in closed session.

**4. GENERAL BUSINESS**

**a. Approval of Minutes of Regular Meeting on February 12, 2019**

It was moved by Director Martin, seconded by Director Mederos and carried 5 to 0 with Director Collins abstaining from the vote, to approve the minutes of February 12, 2019, as presented.

**b. Financial Report**

**i. Financial Statements – Year-to-Date**

K. Artis provided a report for the Board's review and consideration. She reviewed the Balance Sheet, Profit & Loss statement, aging summary of Accounts Receivable and transactions since the last meeting. She highlighted cash on hand of \$177,500 and accounts payable of \$358,800. Ms. Artis also discussed consulting fees paid and accrued and resulting net balance. After brief discussion and upon the motion of Director Bixler, second by Director Martin and unanimously carried, the financial statements were approved as presented.

**ii. Call for Funds**

P. Hendrix provided a report for the Board's review and consideration, which report indicated the need for a Member call for funds of \$175,000, the third in FY 2018-19. He also noted that preparations are underway for an expense reimbursement submittal to DWR per the Prop 1 grant award. Upon the motion of Director Collins, second by Director Mederos and unanimously carried, the call for funds from Members was approved as presented.

**c. Legal Counsel Report**

**i. Kaweah Sub-Basin Coordination Agreement – Status**

V. Kincaid provided an update on the progress made in drafting a Coordination Agreement among the three sub-basin GSAs. She indicated that a draft will be out for GSA staff review within the next several weeks. Discussion ensued as to the importance of this agreement for basins dealing with more than one GSP.

**d. Kaweah Sub-Basin Coordination – Status Report**

**i. Meetings with DWR re Local SGMA Needs**

P. Hendrix summarized the communications with DWR regarding the need for additional grant funding for SGMA planning. He noted the extensive time for local acceptance of the Basin Setting and associated cost increases, and indicated that GSP planning funds are available from Prop 68. Director Martin asked when more may be known as to the availability of these funds; Director Collins commented as to competition for limited funding.

**ii. Intra-Basin Outreach Meetings**

P. Hendrix summarized effort to hold an outreach meeting among growers of the three sub-basin GSAs. He indicated that DWR supports an emphasis on efforts to coordinate and combine outreach and planning across the entire sub-basin.

**iii. Inter-Basin Communications and Data Sharing**

P. Hendrix indicated that communications are ongoing with neighboring sub-basin GSAs and that a data-sharing agreement is being contemplated with some of them. He noted that a considerable amount of work needs to be done across sub-basin boundaries and much of it will have to await the completion of GSPs and be further pursued in 2020 and beyond.

**e. GSP Development – Status Report**

**i. Internal Review Process and Schedule**

P. Hendrix proceeded to review the proposed schedule for GSP section review among the GSA committees and Board. He indicated that April and May Advisory and Management Committees and Technical Advisory Sub-Committee meetings will be devoted to review and input on the GSP sections, and Board public workshops on these sections will follow a similar pattern at April, May and June meetings. It is staff's intention to have a public draft ready for release in July followed by a 45-day comment period. Director Collins inquired as to the availability of key conclusions as to the condition of the basin such as rate of overdraft, to which Mr. Hendrix noted that these basin-wide estimates will be available later in March.

**f. Advisory Committee – Activity Report**

**i. Outreach Presentations to-date**

P. Hendrix referred the Board to the Engagement Index as prepared by the GSA’s outreach consultant for a listing of the various civic club and other forums at which a SGMA briefing has and will be given. He noted that there are 10 members, many from the Committee, who have volunteered to give presentations.

**ii. Committee Vacancy – Status**

P. Hendrix indicated that a total of six applications have been received for the Committee vacancy, three more since the last board meeting. H reviewed the applicants and backgrounds, noting that they will be reviewed by the management Committee in the near future.

**g. Friant Water Authority – Sustainability Blueprint**

A. Fukuda delivered a presentation of the water supply sustainability blueprint recently prepared by the Friant WA and its engineering consultant. He began with noting the San Joaquin Valley’s estimated overdraft of about 2 million AF and the purposes of the blueprint plan in alleviating that shortfall. He highlighted several components of the blueprint, namely additional water storage north and south of the Delta, Delta conveyance and operational improvements, and local projects. Director Collins asked about conditions in the Central Valley as a whole, to which it was indicated that the majority of the overdraft occurs within the San Joaquin Valley portion.

**5. BOARD/STAFF UPDATES, FUTURE AGENDA ITEMS OR OTHER TOPICS OF INTEREST**

**6. ADJOURNMENT: Next Regular Meeting – April 9, 2019**

Chair Nelsen adjourned the meeting at 4:41 p.m.

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Groundwater Sustainability Agency  
Board Chair

Attest:

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Groundwater Sustainability Agency  
Board Secretary

Mid-Kaweah GSA  
Agenda Item Report

**April 9, 2019**

**Agenda Item Wording:** Fiscal – Financial Statements Year To Date

**Report Author:** Kathi Artis – Tulare ID

**Background Discussion:**

The GSA's financial policies require a financial overview and Profit & Loss Statement through the end of the previous month are to be provided to the Board of Directors at each Board meeting.

**Attachments:**

Balance Sheet as of March 31, 2019

Profit & Loss Statement for period July 1, 2018 through March 31, 2019

Accounts Receivable Aging Summary as of March 31, 2019

Transaction Detail by Account for checking and money market accounts for period March 9, 2019 through March 31, 2019

## Mid-Kaweah Groundwater Sustainability Agency

**Balance Sheet**

As of March 31, 2019

03/28/19  
Accrual Basis

	<u>Mar 31, 19</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Checking	7,332.48
Money Market	70,720.60
Total Checking/Savings	<u>78,053.08</u>
Accounts Receivable	
Accounts Receivable	224,999.00
Total Accounts Receivable	<u>224,999.00</u>
Total Current Assets	<u>303,052.08</u>
<b>TOTAL ASSETS</b>	<b><u>303,052.08</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	297,855.93
Total Accounts Payable	<u>297,855.93</u>
Total Current Liabilities	<u>297,855.93</u>
Total Liabilities	297,855.93
Equity	
Retained Earnings	40,044.06
Net Income	-34,847.91
Total Equity	<u>5,196.15</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>303,052.08</u></b>

Mid-Kaweah Groundwater Sustainability Agency

Profit & Loss

July 2018 through March 2019

	Jul 1, 2018 - March 31, 2019	2018-2019 Budget	Variance
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>Call For Funds</b>			
Administration	127,499.70	98,465	29,035
GEI Planning	437,499.30	229,751	207,748
<b>Total Call For Funds</b>	564,999.00	328,216	236,783
Prop 1 GSP Grant	0.00	699,600	(699,600)
<b>Reimbursed Expenses</b>			
Aqua Geo Frameworks - SkyTEM	108,740.55	125,800	(17,059)
Kaweah Sub Basin Expenses	130,015.06		130,015
Prop 1 Grant Application Exp	3,624.76		3,625
<b>Total Reimbursed Expenses</b>	242,380.37	125,800	116,580
<b>Total Income</b>	807,379.37	1,153,616	(346,237)
<b>Expense</b>			
Audit Expense	3,900.00	3,200	700
Conference & Meetings	695.00		695
<b>Consulting Fees</b>			
Consulting Fees-GEI	0.00		-
GEI Fees - Grant Applic 01-201	5,437.14		5,437
GEI Fees - MKGSA - 02.2017			-
GSP	108,022.73	283,300	(175,277)
Sub-Basin Coordination	416,706.10	421,100	(4,394)
<b>Total GEI Fees - MKGSA - 02.2017</b>	524,728.83	704,400	(179,671)
<b>Total Consulting Fees</b>	530,165.97	704,400	(174,234)
Flight Lines	127,034.69	175,000	(47,965)
Insurance	972.40	1,500	(528)
Legal	12,870.00	50,000	(37,130)
Membership Dues	562.50	750	(188)
Office Expense	1,938.09	1,200	738
Payroll, Benefits and Travel Expenses	160,515.94	254,800	(94,284)
Rent	2,500.00	3,000	(500)
Travel Expenses	1,153.15	-	1,153
<b>Total Expense</b>	842,307.74	1,193,850	(351,542)
<b>Net Ordinary Income</b>	-34,928.37	(40,234)	5,306
<b>Other Income/Expense</b>			
<b>Other Income</b>			
Interest Income	80.46	200	(120)
<b>Total Other Income</b>	80.46	200	(120)
<b>Net Other Income</b>	80.46	200	(120)
<b>Net Income</b>	<b>-34,847.91</b>	<b>(40,034)</b>	<b>5,186</b>

## Mid-Kaweah Groundwater Sustainability Agency

## A/R Aging Summary

As of March 31, 2019

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	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
City of Tulare	58,333.00	0.00	0.00	0.00	0.00	58,333.00
City of Visalia	58,333.00	0.00	0.00	50,000.00	0.00	108,333.00
Tulare Irrigation Dist	58,333.00	0.00	0.00	0.00	0.00	58,333.00
<b>TOTAL</b>	<b><u>174,999.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>50,000.00</u></b>	<b><u>0.00</u></b>	<b><u>224,999.00</u></b>

# Mid-Kaweah Groundwater Sustainability Agency Transactions by Account

As of March 31, 2019

Type	Date	Num	Name	Description	Split	Amount
<b>Checking</b>						
Check	03/11/2019	1097	Capital One	Hotel and parking Sacramento - ACWA Board workshop	Travel Expenses	(277.85)
Transfer	03/11/2019			Funds Transfer	Money Market	60,000.00
Check	03/13/2019	1098	AT&T Mobility	Acct #838932126	Office Expense	(46.32)
Bill Pmt -Check	03/13/2019	1099	Tulare Irrigation District	Payroll and Benefit expenses - 4th Quarter 2018	Accounts Payable	(60,947.98)
Transfer	03/28/2019			Funds Transfer	Money Market	40,000.00
Check	03/29/2019	1100	AT&T	Landline	Office Expense	(87.56)
Check	03/29/2019	1101	Aliamo Properties	April and May 2019 rent	Rent	(500.00)
Check	03/29/2019	1102	Tulare Irrigation District	Payroll and Benefit expenses-January and February	Payroll Expenses	(37,569.04)
Total Checking						571.25
<b>Money Market</b>						
Transfer	03/11/2019			Funds Transfer	Checking	(60,000.00)
Transfer	03/28/2019			Funds Transfer	Checking	(40,000.00)
Total Money Market						<u>(100,000.00)</u>
					<b>Net Cash</b>	<u><u>(99,428.75)</u></u>